

PAPER PRESENTATION GUIDELINES

- Power Point presentations shall be used for all the contributory technical papers and invited lectures.
- Time allotted for each presentation is 15 minutes (12 min. presentation + 3 min. discussion).
- The presentation should be clear and precise without cramming of information. To make your presentation clearly visible to the audience, please take special care to use no of lines & font sizes in the presentation.
- Use one page in the presentation to describe your professional details.
- Substitution of speaker is allowed with prior intimation only
- Commercialism in the presentation must be avoided
- The personal laptops will not be allowed for presentation.
- PowerPoint presentations must be pre-submitted by specified date prior to the conference, so that it can be a part of the CD.
- Your presentation material will be uploaded in the presentation server by the organisers. However, you are requested to make sure that your presentation is already loaded in the server room at least one session before the start of your session. Volunteers will help you in loading your presentation at the right place.
- If there are Video files in your presentation, make sure that these are supported by the system from where your presentation will be made
- There will be few awards for the best oral presentation, which will be announced during the award session. Apart from the technical content, your presentation will also be judged for sticking to the time schedule and how you handle the queries from the audience.

Wish you all Best of Luck.